

# **Simply Soakwells Privacy Policy**

## **Web Site Privacy Statement**

This Privacy Statement sets out Simply Soakwells' policy relating to the collection and use of your personal information on the Site. The Site may contain links to other websites. Simply Soakwells is not responsible for the privacy practices of those other sites. Simply Soakwells respects your privacy. Our privacy principles embody the National Privacy Principles in the Privacy Act 1988 (Privacy Act).

## **Collecting your information using this website**

We only collect personal information from this Site when it is provided voluntarily by you. The extent and type of information we receive from you otherwise depends on what you do when visiting the Site. If you visit our Site to read or download information, such as news items, much of the information we collect - such as the domain from which you access the Internet, the date and time you access the Site, and the Internet address of the website from which you linked directly to our Site - is statistical only and not personally identifiable. We use information about the number of visitors and their use of the Site in aggregate form to make our Site more useful and attractive to you.

## **How we use and disclose your information**

We only use your information to respond to your specific queries and do not disclose any information provided to third parties unless required by law or authorised by the Privacy Act. We will handle personal information relying on the employee and related bodies corporate exemption in the Privacy Act where these exemptions are relevant.

## **Security**

We use a variety of physical and electronic security measures including restricting physical access to our offices, firewalls and secure databases to keep personal information secure from misuse, loss or unauthorised use or disclosure. The Internet is not a secure environment. If you use the Internet to send us any information, including your email address, it is sent at your own risk.